

## Board of Education

1914 County Route 35, PO Box 57  
Milford, NY 13807  
607-286-7715, ext. 2224



### BOARD AGENDA

Wednesday, December 12, 2018  
11:00 a.m.- ETC Room

Instructional Support Services Center  
Oneonta, New York 13820

The Mission of the Otsego Northern Catskills BOCES is:

To provide leadership and support systems through teamwork with the component districts to enhance student outcomes and lifelong learning.

Adopted: May 20, 1991

#### **L. OPENING OF MEETING**

##### **A. ROLL CALL & QUORUM CHECK**

##### **B. PLEDGE OF ALLEGIANCE**

##### **C. CALL TO ORDER**

##### **D. ADDITIONS TO AGENDA**

##### **E. APPROVAL OF CONSENT AGENDA ITEMS**

*(Note: If a board member believes that any item on the consent agenda requires discussion or a separate vote, the board member may request that the item be removed from the consent agenda and placed on the regular agenda for consideration.)*

1. Minutes from November 14, 2018 Meeting- Attachment #1
2. Monthly Reports - Attachment #2
3. Budgetary Transfers - Attachment #3
4. Claims Auditor Report – Attachment #4

##### **F. EXAMINATION OF WARRANTS**

##### **G. PUBLIC COMMENT**

##### **H. STRATEGIC DISCUSSIONS (and working lunch, 11:30)**

**II. REPORTS****A. DEPARTMENT PRESENTATIONS: EMPLOYEE RELATIONS, DOUG FAVALORO****B. DISTRICT SUPERINTENDENT REPORT**

- Otsego County Chamber Legislative Breakfast
- Roxbury-Led Collaborative Discussions
- Legislative Luncheon
- Capital Project Updates: Mechatronic/Robotics Lab & Generator Project

**C. DEPUTY SUPERINTENDENT REPORT**

- NYSASBO Opportunity for All Policy Report
- ASBO 2019 Legislative Priorities

**D. DIRECTORS' REPORT**

- Joe Boon, Assistant Superintendent, Student Programs
- Anne Pallischek, Director, Instructional Support Services; Interim Itinerant Services Supervisor

**II. NEW BUSINESS****A. PERSONNEL - Attachment #5****B. APPROVAL OF CONSENT AGENDA ITEMS**

*(Note: If a board member believes that any item on the consent agenda requires discussion or a separate vote, the board member may request that the item be removed from the consent agenda and placed on the regular agenda for consideration.)*

- C. Approval of the New York Times Site License Purchase Agreement
- D. Resolution to Approve Atlantic Testing Laboratories Agreement
- E. Resolution to Bid – Culinary Arts Program Supplies and Equipment
- F. Resolution to Bid – Robotics Equipment
- G. Resolution to Bid – Oaoc Mechatronics Lab Project
- H. Resolution to Approve Amendment 18-15 A1 of 2018-19 Revocable Permit - State University of New York, Oneonta for Safety Risk
- I. Resolution to Declare Surplus Equipment- Attachment #6
- J. Acceptance of Donation/Gift

**Consent C. APPROVAL OF THE NEW YORK TIMES SITE LICENSE PURCHASE AGREEMENT**

Whereas, the Otsego Northern Catskills BOCES School Library System will require a site license purchase of the Group Pass for the New York Times website for the Windham-Ashland-Jewett CSD for the period of December 20, 2018 to December 19, 2019, and

Whereas, The New York Times, Newark, NJ has agreed to provide the site license for a free one-year subscription, agreeing to the terms and conditions of the agreement, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby accept and approve the terms and conditions of this agreement.

Consent D.      RESOLUTION TO APPROVE ATLANTIC TESTING LABORATORIES AGREEMENT

Whereas, the Otsego Northern Catskills BOCES wishes to enter into an agreement with Atlantic Testing Laboratories (ATL). ATL will provide asbestos project monitoring services for the OAOC Bathroom Abatement Project at estimated fees as outlined in the scope of services included within the agreement. For technical personnel, miscellaneous reports, travel, and for laboratory analysis estimated total fees are \$2,501; and

Whereas, Atlantic Testing Laboratories, Limited, Canton, NY has agreed to provide said services as indicated above for the period of December 13, 2018 to July 31, 2019, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve this agreement at the rate and terms indicated above.

Consent E.      RESOLUTION TO BID – CULINARY ARTS PROGRAM SUPPLIES AND EQUIPMENT

Whereas, the Culinary Arts Program at the ONC BOCES CTE Centers desire to purchase supplies and equipment for the remainder of the 2018-19 school year which collectively exceed the purchasing limit of \$20,000 and which requires bidding under General Municipal Law 104b and to adhere to ONC BOCES Purchasing Regulations (Policy #6700), and

Whereas, the Otsego Northern Catskills BOCES will prepare and solicit bids for Culinary Arts Program Supplies and Equipment adhering to the following estimated timeline:

LEGAL NOTICES	-	January 11, 2019
BIDS TO VENDORS	-	January 8, 2019
BIDS OPENED	-	February 1, 2019
BIDS AWARDED	-	February 13, 2019

Be it resolved, that the Otsego Northern Catskills Board of Education does hereby approve the bidding of Culinary Arts Program Supplies and Equipment.

**Consent F. RESOLUTION TO BID – ROBOTICS EQUIPMENT**

Whereas, the Mechatronics & Engineering Program at the ONC BOCES CTE Centers desire to purchase robotics equipment for the 2018-19 school year which collectively exceed the purchasing limit of \$20,000 and which requires bidding under General Municipal Law 104b and to adhere to ONC BOCES Purchasing Regulations (Policy #6700), and

Whereas, the Otsego Northern Catskills BOCES will prepare and solicit bids for robotics equipment adhering to the following estimated timeline:

LEGAL NOTICES	-	January 10, 2019
BIDS TO VENDORS	-	January 7, 2019
BIDS OPENED	-	February 4, 2019
BIDS AWARDED	-	February 13, 2019

Be it resolved, that the Otsego Northern Catskills Board of Education does hereby approve the bidding of robotics equipment.

**Consent G. RESOLUTION TO BID – OAOC MECHATRONICS LAB PROJECT**

Whereas, the Otsego Northern Catskills BOCES, in accordance with Sections 103, 104b and 119-0 of the General Municipal Law, desires to solicit bids for Contracts for materials and labor for the Otsego Area Occupational Center Mechatronics Lab Project, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the bidding for the OAOC Mechatronics Lab Project adhering to the timeline as follows:

APPROVAL TO BID	-	December 12, 2018
LEGAL NOTICE - ADS	-	December 20, 2019
BIDS MAILED	-	December 14, 2018
BID OPENING	-	January 7, 2019
BID AWARD	-	January 9, 2019

**Consent H. RESOLUTION TO APPROVE AMENDMENT 18-15 A1 OF 2018-19 REVOCABLE PERMIT - STATE UNIVERSITY OF NEW YORK, ONEONTA FOR SAFETY RISK**

Whereas, the Otsego Northern Catskills BOCES Safety Risk Management will require the use of the Morris Craven Lounge on the SUNY Oneonta Campus for their Safety Risk Training on December 14, 2018 at a total charge of \$87.50; and

Whereas, the Otsego Northern Catskills BOCES has requested use of offices and various rooms for events on the SUNY College at Oneonta campus from July 1, 2018 through

June 30, 2019. Extra services will require an estimated fee of \$50-\$75/hour for extraordinary custodial staff; \$20/hour for Site Administrator Fee for athletic functions, \$13.90/hour for building managers; \$9.75/hour for student tech; and University Police service will be assessed at college cost if needed.

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby accept and approve the terms and conditions of the Revocable Permit #18-015 Amendment A1.

Consent I.

**RESOLUTION TO DECLARE SURPLUS EQUIPMENT**- Attachment #6

Whereas, the Otsego Northern Catskills BOCES does not wish to retain the attached list of equipment or components, Attachment #6, as the items are obsolete, no longer functional or operational,

Resolved, that the Otsego Northern Catskills BOCES Board of Education declares the attached equipment as surplus in accordance with Board Policy #6900 and will be disposed of accordingly.

Consent J.

**ACCEPTANCE OF DONATION/GIFT**

Whereas, the ONC BOCES OAOC Auto Technology Program received a donation of a 2011 Chevrolet Cruze, 4 door sedan-LS Model, VIN #2782 with mileage of 91,235 at an estimated value of \$2,589, and

Be it resolved, the Otsego Northern Catskills Board of Education does hereby accept this donation.

K. **PUBLIC COMMENTS**

L. **INFORMATION ITEMS**

**IV. ADJOURNMENT**

/ao

12/6/18

Attachments

The regular monthly meeting of the Board of Cooperative Educational Services, Sole Supervisory District of Otsego, Delaware, Schoharie, and Greene Counties was held on Wednesday, November 14, 2018, at 12:30 p.m. at the Northern Catskills Occupational Center, Grand Gorge, New York.

**Roll Call & Quorum Check**

**MEMBERS PRESENT:** Paul Beisler, Joseph Ballard, Marcy Birch, Robert Calloway, Kurt Holcherr, Antoinette Hull and Jacqueline Parry (12:45 p.m.) and Johnnie Nemec.

**MEMBERS ABSENT:** Barbara Ann Heegan

**OTHERS PRESENT:** Nicholas Savin, Jennifer Bolton, Joseph Boonan, Lynn Chase, Alyssa Oliveri, Anne Pallischeck, Greg Beall and Josh Reiss.

**Call to Order**

At 12:30 p.m. Board President, Paul Beisler, called the meeting to order with a quorum present.

**Pledge of Allegiance**

Mr. Beisler opened the meeting with the Pledge of Allegiance and asked for a moment of silence to recognize and honor the men and women serving in the Armed Forces.

**Additions to the Agenda**

A resolution to approve an agreement between ONC BOCES and A.O. Fox Hospital for student clinical experience has been added the the addenda.

**Approval of Consent Agenda**

Johnnie Nemec and Marcy Birch moved to approve the Consent Agenda as presented.

1. Minutes from the October 10, 2018 Board Meeting
2. Monthly Reports -  
Treasurer's Report, Report of Interest Earned, Budget Status Reports, Revenue Status Reports, General Fund Trial Balance, Special Aid Fund Trial Balance, Capital Fund Trial Balance, Trust & Agency Fund Trial Balance, Private Purpose Trust Fund Trial Balance and Extra Classroom Activities Reports for OAOC, NCOC. (Copy filed in the Clerk's office).
3. Budgetary Transfers
4. Claims Auditor Report - October 2018 (Copy filed in the Clerk's

office).

The motion was approved unanimously.

**Warrants**

The warrants were presented for examination (as previously approved by the Claims Auditor).

**Public Comments**

There were no public comments.

**Branding Presentation- Paperkite**

Mr. Savin introduced Sue Green, of the branding and marketing company, Paperkite, to the Board. He announced that in response to goals set forth by the board to explore rebranding, he has met with Ms. Green and invited her to the meeting to present Paperkite's offerings. He asked that in depth discussions be held at the December meeting, at which time has been dedicated to strategic planning. Ms. Green shared that Paperkite is a full service creative and marketing agency. They help with branding, creative implementation, negotiations and help set forth marketing strategies and campaigns. She discussed Paperkite's process when working on branding, which includes conducting surveys, working with a steering committee to set goals and holding a branding session. She also provided the Board with examples of branding and promotional campaigns Paperkite has worked on locally.

**Central Business Office - Greg Beall**

Mr. Beall, Central Business Office Director, provided the Board with an overview the services the Central Business Office (CBO) provides to districts. By using a CBO, districts benefit from more operational effectiveness, efficiencies and savings in comparison to handling tasks in house. He explained that districts can purchase services al la carte and that services are aidable. At the moment the ONC BOCES CBO serves seven component and seven non-component districts. The ONC BOCES CBO is unique in the fact that Mr. Beall travels to work with Superintendents one on one and to attend district Board of Education meetings. Dr. Bolton noted that our BOCES' CBO has an excellent reputation and often attracts districts by word of mouth.

**Safety Risk Management- Joshua Reiss**

Mr. Reiss, Safety Risk Management Program Coordinator, provided the Board with an overview of the Safety Risk Management Service. The service helps districts meet compliance mandates, assists in the development of safety plans, provides and/or facilitates training, aids in emergency response planning and participates in health/safety committees. The service also conducts ADA accessibility reviews, helps ensure districts remain building code compliant and meet OSHA regulations. The service conducts water testing, chemical inventories, asbestos inspections, hazard waste disposal and thermal imaging. The cost to districts is \$12,881.

**District Superintendent Report****DISTRICT SUPERINTENDENT REPORT**

**Board of Education Planning Session:** Mr. Savin reminded the Board that a strategic planning session has been scheduled preceding the regular December board meeting. The planning session will begin at 11:00 a.m. and will focus primarily on marketing and branding.

**BOCES BOE/Component Superintendent Conversations:** Mr. Savin suggested that rather than holding two regional collaborative conversation sessions with Component Superintendents this year, we invite one or two Superintendents to each board meeting. This will give Superintendents and BOCES Board members the opportunity to get to know one another and allow Superintendents to discuss their districts and districts' challenges in more depth.

**Enrollment Report:** Mr. Savin shared the annual enrollment report with the Board. He announced that the ONC BOCES area enrollment has dropped below 8K students and it appears that a decline will continue, though at a slower rate. He mentioned that districts appear to be collaborating more than in the past and foresees collaboration efforts to continue.

**USDA Grant:** Mr. Savin shared that ONC BOCES had been awarded a grant of over \$499,000 toward the expansion of distance and online learning services, including: telemedicine, opioid prevention education and growth of STEM courses. He expressed pride in Tami Fancher, Distance Learning Coordinator, and her staff for their hard work securing and delivering on the USDA grants received over the years.

**Superintendent Searches:** Mr. Savin announced that the Schenevus search is complete and that a search at Jefferson Central School is underway. He will keep the Board updated at the search progresses.

**DS Salary Cap:** Mr. Savin shared a letter written by Sandra Ruffo, Broome-Tioga BOCES Board of Education President, to BOCES Board members around the state asking that BOCES Boards of Education express support for raising the District Superintendent salary cap. Mr. Savin explained that District Superintendent positions have become hard to fill, as the salary is not competitive compared to school district superintendent salaries in certain areas of the state. Support for this measure may help attract qualified individuals to the position. He asked for the Board's support and indicated that there is a resolution listed on the agenda to affirm support. Should the resolution be approved the board can send a letter to the Governor expressing support.

**Deputy Superintendent Report****DEPUTY SUPERINTENDENT REPORT**

**Budget Assumptions:** Dr. Bolton distributed budget assumptions for the 2019-2020 school year. She indicated that she had shared this document with Component Superintendents to aid in their



financial planning. She briefly reviewed the document, noting that some items, such as the CASEBP projection, may change. She will keep the Board updated.

**Budget Development:** Dr. Bolton shared that budget development is underway. BOCES departments are working to assess district needs for the upcoming year.

**Generator Project:** Dr. Bolton informed the Board that the generator project had been delayed due to backordered equipment. She indicated that there is a resolution to test concrete and soil on the agenda for approval.

**Assistant Superintendent Report, Joe Booan, Student Programs**

**ASSISTANT SUPERINTENDENT REPORT, JOE BOOAN, STUDENT PROGRAMS**

Mr. Booan reviewed items on the agenda for approval.

He announced that work has begun to move the records room to space constructed within the Building Trades shop.

Mr. Booan shared that the OAOC School Resource Officer (SRO), Deputy Cox, is doing an excellent job at OAOC. He is engaged with students and has received good feedback from the community, students and staff. Though there are still student behavior issues, the police have been called far less often and students generally respond well to Deputy Cox. He mentioned that Deputy Cox is a former BOCES student. Mr. Booan expressed hopes to secure an SRO for NCOC. He is working to secure grant funding and acknowledged an officer at NCOC would likely need to be shared with districts due to fiscal challenges at the BOCES and staffing constraints within the Delaware County Sheriff's office.

Mr. Booan mentioned that Nils Anderson, Mechatronics Instructor, continues to receive training and that the Welding Program had been re-approved by NYSED.

**Director Report**

**ANNE PALLISCHECK, DIRECTOR, INSTRUCTIONAL SUPPORT SERVICES;  
INTERIM ITINERANT SUPERVISOR**

Ms. Pallischeck reviewed personnel items on the agenda for approval. She mentioned a need for temporary assistance to provide services to visually impaired students, due to an instructor being on medical leave. She indicated that a previous employee is willing to assist and asked the Board for permission to appoint between meetings; the Board agreed.

**Approval of Personnel**

Antoinette Hull and Johnnie Nemec moved to approve personnel as presented:

RESOLVED, that the Board of Cooperative Education, upon the recommendation of the District Superintendent does hereby approve the following:

UNCLASSIFIED APPOINTMENT Temporary							
Name	Dept.	Position	Appointment	Effective	Tenure Area	Certification	Salary
Amanda Robinson	IT	ESOL Teacher	Temporary, Part-time, 40%, 10-month, Teacher Unit Position	12/3/2018 - 6/30/2019	N/A	English to Speakers of Other Languages - Professional	\$47,786.00 prorated to 40% to the effective date

*Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.*

UNCLASSIFIED APPOINTMENT Non-Unit Support Unit							
Name	Dept.	Position	Appointment	Effective	Tenure Area	Certification	Salary
Amanda Mathewson	ISS	Network Team/Staff Developer/ Interim IT Program Coordinator	Full-time, 10-month, 7.5 hour day, Non-Unit Support position, 4-year Probationary Appointment	*12/17/2018 - 12/16/2022 Interim IT Program Coordinator ending 6/30/2019	Special Subject: Instructional Support Services & Professional Development	Students with Disabilities (Grades 1-6), Professional	\$60,788.00 prorated to the effective date

\*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 3012<sup>a</sup> of the Education Law, in order to be granted tenure the teacher/administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher/administrator receives an ineffective composite or overall rating in the final year of the probationary period, the teacher/administrator shall not be eligible for tenure at that time.

*Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.*

UNCLASSIFIED APPOINTMENT Support Unit							
Name	Dept.	Position	Appointment	Effective	Tenure Area	Certification	Salary
Stephanie Gill	IP	Licensed Teaching Assistant	Full-time, 10-month, 6 hour work day, ESPA Unit Position, 4-year Probationary Appointment	*11/15/2018 - 11/14/2022	Special Subject: Licensed Teaching Assistant	Teaching Assistant, Level I	\$14,820.00 prorated to the effective date

Jennifer Giacomelli	IP	Licensed Teaching Assistant	Full-time, 10-month, 6 hour work day, BSPA Unit Position, 4-year Probationary Appointment	*11/15/2018 - 11/14/2022	Special Subject: Licensed Teaching Assistant	Teaching Assistant, Level I	\$14,620.00 prorated to the effective date
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\*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 3012<sup>3</sup> of the Education Law, in order to be granted tenure the teacher/administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher/administrator receives an ineffective composite or overall rating in the final year of the probationary period, the teacher/administrator shall not be eligible for tenure at that time.

*Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.*

### MISCELLANEOUS APPOINTMENTS

Name	Appointment	Position	Effective	Compensation
Alexander Wolcott	Temporary	Substitute	11/15/2018 - 8/31/2019	As per board policy or rate per contract
Paige Jaeger	Casual Employee	Workshop Presenter for School Library System	11/30/2018	\$1,450.00
Robert Lishansky	Casual Employee	Media Library - Substitute Van Driver CTE, Alt. Ed, IP - Occasional Driver	11/15/2018 6/30/2019 11/1/2018 - 6/30/2019	\$17.00/hour Max. of \$800.00 \$17.00/hour
Caren Kelsey	Casual Employee	CPR Instructor Revised from the August Board	9/1/2018 - 6/30/2019	\$125.00/day Max. of 40 days
Barbara Maloney	Casual Employee	Practical Nursing Clinical Instructor Adult Education Clinical Instructor Permit: 12/6/2016 - 1/31/2019	11/26/2018 - 6/30/2019	\$27.50/hour Max. of 400 hours
Olga Aponte-Whaley	Casual Employee	Practical Nursing Clinical Instructor Adult Education Clinical Instructor Permit: Needs to apply for Clinical Instructor Renewal	11/26/2018 - 6/30/2019	\$27.50/hour Max. of 375 hours
Rebecca Rosas	Casual Employee	School Library System Presenter	12/17/2018	\$600.00/day
Ruth Smith	Casual Employee	School Library System Presenter	12/17/2018	\$600.00/day

Laurie Darfler-Sweeney	Casual Employee	Adult Education Cosmetology Refresher Course	11/1/2018 - 6/28/2019	\$25.00/hour Max. of \$200.00
Carter Carroll	Temporary	Substitute	11/15/2018 - 8/31/2019	As per board policy rate per contract
Kathleen Avery	Temporary	Substitute	11/15/2018 - 8/31/2019	As per board policy rate per contract
Amy Walther	Annual Mentor Stipend	Mentor Stipend: Sheryl Kosturock New experienced teachers to BOCES  Jennifer Culver New experienced teacher to BOCES	9/1/2018 - 6/30/2019  11/1/2018 - 10/31/2019	\$400.00

*Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.*

#### MISCELLANEOUS SUMMER APPOINTMENTS

Name	Position	Days	Compensation
Megan McGinnis	Speech and Language Disabilities Teacher/Speech Language Pathologist	Max. of 3 days Revised from the August 22, 2018 board	Per Diem

#### CHANGE IN POSITION

Employee	Title	Dept.	Current FTE	New FTE	Effective
Peter Pollock	Enrichment Program Coordinator	IT	.8	1.0	10/29/2018
Dylan Howell	School Media Specialist	IT	.5	.7	10/29/2018

#### CHANGE IN CIVIL SERVICE STATUS

Name	Dept.	Position	Appointment	Effective
Carly Jones	IP	Physical Therapist	Probationary	11/15/2018 - 8/14/2019
Debbie Martin	Student Programs	Data Specialist	Permanent	11/15/2018

<b>LEAVE OF ABSENCES</b>			
<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Effective</b>
Diane Croce	Teaching Assistant	Medical	11/14/2018 -11/20/2018
Anna Ader	Blind and Visually Impaired Teacher	Medical	10/16/2018 -11/9/2018
Wayne Robinson	Cleaner	Medical	11/26/2018 - 2/26/2019
Vincent Wojciechowski III	Supervising Director of Facilities II	Medical	10/22/2018 - 1/14/2019

*Determination and approval pending for the following: (1) paid or unpaid leave (2)FMLA (3) health insurance premium repayment as per ESPA Contract.*

The motion was approved unanimously.

**Approval of Consent Agenda**

Joseph Ballard and Johnnie Nemec moved to approve the Consent Agenda as presented:

**Resolution to Approve Atlantic Testing Laboratories Agreement**

Whereas, the Otsego Northern Catskills BOCES wishes to enter into an agreement with Atlantic Testing Laboratories (ATL). ATL will provide construction materials engineering and testing services for the OAOC Generator Project at estimated fees as outlined in the scope of services included within the agreement. For technical personnel, laboratory testing, and miscellaneous services plus travel estimated fees are \$4,507.50, and

Whereas, Atlantic Testing Laboratories, Limited, Canton, NY has agreed to provide said services as indicated above for the period of November 15, 2018 to September 30, 2019, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve this agreement at the rate and terms indicated above.

**Resolution to Approve 2018-19 Transportation Contract**

Whereas, the Otsego Northern Catskills BOCES Occupational Centers desire to provide transportation for students enrolled in the Cosmetology classes, and

Whereas, L & S Journeys Ltd., Berne, NY has agreed to provide transportation to the Jacob Javits Center in New York City under The State Education Department, Transportation Unit contract TC for the 2018-19 School Year, on March 12, 2019 at the lump sum of \$1,650, and

Whereas, L & S Journeys Ltd. has agreed to adhere to provisions of Section 1604, 1709, 2021, 2503, 4401 and 4402 of the Education Law for the purpose of providing transportation, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the transportation contract for the rate and terms shown above.

**Resolution to Declare Surplus Equipment**

Whereas, the Otsego Northern Catskills BOCES does not wish to retain the following list of equipment or components below, as the items are obsolete, no longer functional or operational,

Resolved, that the Otsego Northern Catskills BOCES Board of Education declares the following equipment as surplus in accordance with Board Policy #6900 and will be disposed of accordingly.

NCOC/OAOC:

TAG #	DESCRIPTION	ACQUISITION DATE
007127	SANDWICH PREP STATION REFRIGERATED	01/01/2003
013831	DESK	07/01/2000
009502	JACOBSEN T423D MOWER GROUNDS 60IN MOWER DECK	01/01/1989
AK3742	2009 SILVER GRAND CHEROKEE	07/01/2012

The motion was approved unanimously.

**Second Reading and Adoption of Board Policy #0110, Sexual Harassment,  
Accompanying Regulation and Exhibit- Attachment #6**

The Board conducted a second reading.

Johnnie Nemec and Marcy Birch moved to approve Board Policy #0110, Sexual Harassment, and the Accompanying Regulation and Exhibit as presented.

The motion was approved unanimously.

**First Reading and Adoption of Board Policy #1230, Public Participation at Board  
Meetings- Attachment #7**

The Board conducted a first reading of Board Policy #1230, Public Participation at Board Meetings.

Joseph Ballard and Jacqueline Parry moved to approve Board Policy #1230, Public Participation at Board Meetings as presented.

The motion was approved unanimously.

**Board Authorization - Budget Transfers on Chief School  
Officers Approval - Lynn Chase**

Joseph Ballard and Johnnie Nemec moved to authorize Lynn Chase to approve budget transfers on chief school officers.

The motion was approved unanimously.

**Support of Legislation S.3203-a/a.2112-a- District Superintendent  
Salary Cap**

Joseph Ballard and Johnnie Nemec moved to approve the following resolution:

Resolved, the Otsego Northern Catskills BOCES Board of Education is in support of proposed legislation S.3203-A/A.2112-A, which would raise the District Superintendent salary cap.

The motion was approved unanimously.

**Agreement - Clinical Experience - A.O. Fox Hospital**

Antoinette Hull and Marcy Birch moved to approve the following resolution:

Whereas, the Otsego Northern Catskills BOCES has established educational programs as their campuses located at the Otsego Area School of Practical Nursing, Otsego Area Occupational Center and the Northern Catskills Occupational Center; and

Whereas, the Otsego Northern Catskills BOCES desires the use of clinical resources to provide student experience; and

Whereas, the A.O. Fox Hospital, 1 Norton Ave., Oneonta, New York, believes the value of the presence of students will add to its operation;

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the terms and agreements set forth in the agreement, effective September 1, 2018 -September 1, 2021. No monies will be exchanged or provided for this agreement.

The motion was approved unanimously.

**Public Comments**

There were no public comments.

**Executive Session**

Antoinette Hull and Johnnie moved to adjourn to Executive Session at 2:08 p.m. to discuss support staff negotiations.

The motion was approved unanimously.

**Regular Session**

Marcy Birch and Johnnie Nemec moved to return to Regular Session at 2:37 p.m.

The motion was approved unanimously.

**Adjournment**

Antoinette Hull and Johnnie Nemec moved to adjourn the meeting at 2:37 p.m.

The motion was approved unanimously.

Respectfully Submitted,



Alyssa Oliveri  
Board Clerk



**Treasurers' Report as of October 31, 2018**

430,000.00	800,000.00	51,000.00	1,417,000.00	530,000.00
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Other Fund (Health, Workers Comp, Dental & FLEX)											
CASEREP			FLEX		WORKERS COMP.		DENTAL		Trust & Agency Fund		
Beneficial NET (07/20-09)	Checking CHECK-75670767		CASE FLEX REF-703000272		Beneficial NET (07/20-09)	Checking CHECK-75670767	Beneficial CHECK-75670767	Checking CHECK-75670767	Trust & Agency Checking	Agency Fund Account	Endorsement Account
18,338,657.21	12,356,162.62		27,070.47		2,598,602.72	822,180.86	1,844,255.78	127,231.66	361,946.53	0.00	60,221.02
15,880,497.00	3,687,361.99		1,581.63		682,292.42	48,605.81	2,240.38	170,583.00	977,583.62	630,785.67	12,718.11
(9,269,251.64)	(3,687,670.29)		(3,252.17)		0.00	(725,639.89)	0.00	(141,503.16)	(949,714.20)	(630,785.67)	(13,178.70)
0.00	0.00										
\$34,718,942.67	\$8,686,843.92		\$56,708.83		\$1,392,894.64	\$125,186.67	\$1,844,466.16	\$198,276.67	\$368,674.16	\$0.00	\$69,266.43
24,715,942.58	6,707,005.38		25,708.83		3,282,894.64	125,186.67	1,844,466.16	203,027.29	423,356.17	0.00	65,435.86
0.00	0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00
(0.00)	(91,081.41)		0.00		0.00	0.00	0.00	(46,748.88)	(33,640.02)	0.00	(5,676.45)
\$34,718,942.67	\$8,686,843.92		\$56,708.83		\$1,392,894.64	\$125,186.67	\$1,844,466.16	\$198,276.67	\$368,674.16	\$0.00	\$69,266.43

Arthur J. Becken

**Okego Northern Cassella BOCES**  
**Interest Report and Investment Rate Chart**  
**For Period Ending 10/31/2018**

General Fund/Reserves	Interest		Formula	Amount Invested	Interest This Period	Interest To Date
	Rate	Term				
NBT - Checking	0.02%	Monthly	Sum of all Daily balances X rate divided by 365	4,324,936	84.98	389.35
NBT - MMDA	0.02%	Monthly	Sum of all Daily balances X rate divided by 365	0		0.00
NYLAF CD rate	see below*	At Maturity	Starting balance X rate divided by 360 X no. of days invested	3,338,349	4,048.95	15,992.62
Total General Fund Interest					4,133.93	16,381.97
<b>Capital Fund/Reserve:</b>						
NBT - Checking	0.02%	Monthly	Sum of all Daily balances X rate divided by 365	172,744	3.26	14.63
NYLAF CD rate	see below*	At Maturity	Starting balance X rate divided by 360 X no. of days invested	1,789,001	2,174.44	11,321.00
Total Capital Fund Interest					2,174.44	11,335.63
<b>CASEBP Fund</b>						
Chase - Checking	0.05%	Monthly	Sum of all Daily balances X rate divided by 365	6,655,944	752.19	3,759.29
Chase - Savings	0.10%	Monthly	Sum of all Daily balances X rate divided by 365	0	0.00	0.00
NBT - Savings	0.02%	Quarterly	Sum of all Daily balances X rate divided by 365	3,122	0.00	0.23
NYLAF CD rate	see below*	At Maturity	Starting balance X rate divided by 360 X no. of days invested	24,712,821	26,832.20	102,248.34
Total CASEBP Interest						106,007.86
<b>Dental Fund</b>						
Chase - Checking	0.05%	Monthly	Sum of all Daily balances X rate divided by 365	156,279	16.88	52.29
NYLAF CD rate	see below*	At Maturity	Starting balance X rate divided by 360 X no. of days invested	1,848,496	2,240.38	8,832.71
Total Dental Fund Interest						9,885.00
<b>Workers Comp Fund</b>						
Chase - Checking	0.05%	Monthly	Sum of all Daily balances X rate divided by 365	125,190	34.61	126.61
NBT - Savings	0.02%	Quarterly	Sum of all Daily balances X rate divided by 365	361,268	0.00	5.14
NYLAF CD Rate	see below*	At Maturity	Starting balance X rate divided by 360 X no. of days invested	2,890,599	3,232.42	12,432.84
Total Workers Comp Interest						12,564.59
<b>FLEX Fund</b>						
NBT - Checking	0.02%	Monthly	Sum of all Daily balances X rate divided by 365	25,710	0.45	2.17
Total FLEX Interest						2.17
<b>*NYLAF CD rates:</b>						
	Interest Rate	% of total Investment	Maturity Date			
	486,286	1.89%	1.41%			
	5,000,000	1.76%	14.46%			
	17,023,000	2.15%	49.23%			
	5,068,000	2.15%	14.68%			
	7,000,000	2.15%	20.24%			
<b>Total</b>						100.00%
	<b>34,577,285.75</b>					

**Otsego-Northern Catskills BOCES**  
GENERAL FUND Trial Balance for Fiscal Year 2019  
Cycle 04  
Post Dates From 07/01/2018 To 10/31/2018

G/L Account	Description	Debits	Credits
<b>Assets</b>			
200-10	CASH-NBT	4,324,935.94	
200-EB	CASH-EMP BEN ACRD LIAB RSRV	1,428,783.48	
200-EQ	CASH- CTE EQUIP. RESERVE	405,618.70	
200-ER	CASH- ERS CONTRIBUTION RESERVE	854,451.70	
200-LR	CASH-LIABILITY RESERVE	430,551.32	
200-UI	CASH-UI RESERVE	48,391.44	
201-00	CASH IN TIME DEPOSITS	172,571.33	
210-00	PETTY CASH	200.00	
380-00	ACCOUNTS RECEIVABLE	7,908.59	
410-00	STATE/FEDERAL FUNDS RECEIVABLE	129,788.00	
431-00	SCHOOLS DISTRICTS	3,610,805.48	
<b>Budgetary and Expense Accounts</b>			
510-00	ESTIMATED REVENUES	30,704,001.08	
521-00	ENCUMBRANCES	14,276,577.76	
522-00	EXPENSES	7,643,852.65	
<b>Liabilities and Reserves</b>			
431-80	SCHOOL DISTRICTS SURPLUS		3,348,478.20
600-00	ACCOUNTS PAYABLE		365,291.91
600-99	ACCOUNT'S PAYABLE		128,209.12
601-DE	DENTAL BENEFITS	25,996.64	
601-EY	EYE CARE BENEFITS	78.51	
601-HD	HEALTH DOCKS		325.39
601-HE	HEALTH BENEFITS	526,884.79	
630-00	Due to Other Funds		179,339.80
632-00	DUE TO TEACHERS' RETRMNT (TRS)		429,892.84
637-00	DUE TO EMPLOYEES' RTRMNT (ERS)		270,172.00
658-00	STATE AID DUE SCHOOL DISTRICTS		588,446.39
689-01	ACCRUED POST RETIRE BENEFIT		135,553.50
689-02	ACCRUED EDUCATIONAL IMPROVEMEN		135,357.17
689-03	ACCRUED WORKERS COMP		21,453.48
689-04	ACCRUED UNEMP. INS.		3,874.87
689-06	ACCRUED EAP		1,876.07
690-00	OVERPAYMENTS/COLL. IN ADVANCE		29,849.75
690-04	Overpaid/Collect In Advance		2,581,968.22
691-00	DEFERRED REV-CROP/SETRC INDIRE		13,379.74
815-UI	FB-Unemployment Ins Reserve		48,140.17
821-00	RESERVE FOR ENCUMBRANCES		14,276,578.58
827-ER	FB Retirement Contrib Reserve		849,889.13
830-EB	FB Empl Benefit Accrued Liab R		1,419,161.85
862-LR	FB-Liability Reserve		430,000.00
915-EQ	Assigned Unapp. FB (CTE EQUIP		403,458.48
<b>Budgetary and Revenue Accounts</b>			
960-00	APPROPRIATIONS		30,704,001.08
980-00	REVENUES		8,230,460.67
<b>Grand Totals</b>		<b>84,589,158.41</b>	<b>84,589,158.41</b>

The latest accounting cycle closed in this fund is the period ending 10/31/2018.

# Otsego-Northern Catskills BOCES

Budget Status Report As Of: 10/31/2018

Fiscal Year: 2019

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
0 Administration		3,970,513.00	15,859.33	3,986,372.33	1,499,980.12	1,713,486.22	772,905.99
1 Career Education		5,332,839.00	184,282.84	5,517,131.84	774,502.22	3,837,495.92	905,133.70
2 Special Education		5,863,783.00	1,298,391.40	7,160,174.40	786,866.08	5,158,740.08	1,234,568.24
3 Itinerant Services		2,609,783.00	210,639.95	2,820,402.95	712,713.16	1,471,990.30	635,699.49
4 General Instruction		1,755,677.00	178,321.04	1,933,998.04	311,007.56	1,257,507.48	365,483.00
5 Instruction Support		2,588,383.00	615,867.89	3,182,250.69	1,163,833.79	1,301,119.13	717,297.77
6 Other Services		5,463,419.00	676,251.83	6,139,670.83	1,082,688.41	1,575,992.33	3,480,992.09
7 Undefined		0.00	0.00	0.00	1,332,263.31	-2,039,753.70	707,490.39
<b>Total GENERAL FUND</b>		<b>27,562,377.00</b>	<b>3,177,624.08</b>	<b>30,740,001.08</b>	<b>7,643,852.65</b>	<b>14,276,577.76</b>	<b>8,819,570.67</b>

**Otsego-Northern Catskills BOCES**

Revenue Status Report As Of: 10/31/2018

Fiscal Year: 2019  
Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
0 Administration			3,970,513.00	15,809.33	3,986,372.33	961,148.75	3,024,492.26	15,128.01
1 Career Education			5,332,839.00	184,282.84	5,517,131.84	1,601,530.41	3,812,247.01	6,349.52
2 Special Education			5,963,783.00	1,296,391.40	7,160,174.40	1,615,870.33	5,482,929.12	161.98
3 Inherent Services			2,609,763.00	210,639.95	2,820,402.95	789,338.38	1,987,021.99	0.34
4 General Instruction			1,755,677.00	178,321.04	1,933,998.04	541,258.90	1,392,741.14	0.00
5 Instruction Support			2,568,383.00	615,867.89	3,182,250.89	883,429.29	2,190,408.76	15,403.86
6 Other Services			5,463,418.00	678,251.83	6,139,670.83	1,837,888.61	4,275,691.67	3,983.44
7 Undefined			0.00	0.00	0.00	0.00	0.00	0.00
<b>Total GENERAL FUND</b>			<b>27,562,377.00</b>	<b>3,177,624.08</b>	<b>30,740,001.08</b>	<b>8,230,460.67</b>	<b>22,175,531.95</b>	<b>41,007.15</b>

**Selection Criteria**

Criteria Name: Shared: BOE REPORT  
As Of Date: 10/31/2018  
Print Summary Only  
Sort by: Fund/State CoSer Group  
Printed by: PATRICIA POWELL-WAGNER

\* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.  
These are estimates to balance the budget.

**Otsego-Northern Catskills BOCES**  
**SPECIAL AID FUND Trial Balance for Fiscal Year 2019**  
**Cycle 04**  
**Post Dates From 07/01/2018 To 10/31/2018**

G/L Account	Description	Debits	Credits
<b>Assets</b>			
200-00	CASH	41,827.27	
200-20	CASSC Special Fund	28,278.47	
380-00	ACCOUNTS RECEIVABLE	478,658.88	
391-00	Due from Other Funds	4,984.55	
410-00	STATE/FEDERAL FUNDS RECEIVABLE	166,382.13	
<b>Budgetary and Expense Accounts</b>			
522-00	EXPENSES	333,011.06	
<b>Liabilities and Reserves</b>			
600-00	ACCOUNTS PAYABLE		9,784.88
600-99	ACCOUNTS PAYABLE		1,623.98
691-10	Deferred Rev - 850		13,525.24
691-99	CASSC Funds		28,278.47
<b>Budgetary and Revenue Accounts</b>			
980-00	REVENUES		999,708.79
<b>Grand Totals</b>		<b>1,052,922.36</b>	<b>1,052,922.36</b>

The latest accounting cycle closed in this fund is the period ending 10/31/2018.

# Otsego-Northern Catskills BOCES

Budget Status Report As Of: 10/31/2018  
Fiscal Year: 2019

## Fund: F SPECIAL AID FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
803 SCHOOL LIBRARY SYSTEM		203,866.35	0.00	203,866.35	47,462.46	52,810.62	103,593.24
807 SESIS GRANT		232,725.00	0.00	232,725.00	25,645.16	103,315.32	103,764.50
808 TRANSITION SPECIALIST		137,132.00	0.00	137,132.00	35,796.07	87,160.46	14,175.47
820 SUMMER PROGRAMS: HANDICAPPED		38,077.53	143,410.00	181,487.53	121,379.37	24,177.74	35,930.42
824 STEWARTS (17-18) CHAR ED INCENTIVE-ONC		500.00	0.00	500.00	489.43	0.57	0.00
825 STEWARTS (16-17) CHAR ED INCENTIVE-ONC		500.00	0.00	500.00	498.07	1.93	0.00
828 CFES-College for Every Student		836.48	0.00	836.48	0.00	266.16	570.32
850 CREATING RURAL OPPORTUNITY PARTNERSHIP		202,921.24	1,355.65	204,276.89	48,179.07	145,741.00	10,356.82
862 SCRIVEN FOUND (13-14) ENGINEERING-OAOC		44,236.87	0.00	44,236.87	0.00	0.00	44,236.87
863 CORNING (17-18) MECHATRONICS OAOC		15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
864 KEY BANK (17-18) MECHATRONICS-OAOC		5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
865 STEWARTS (17-18) MECHATRONICS-OAOC		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
867 ARC (18-19) MECHATRONICS (OAOC)		75,000.00	0.00	75,000.00	0.00	0.00	75,000.00
868 CORNING (18-19) INFOTECH (OAOC)		7,500.00	0.00	7,500.00	0.00	0.00	7,500.00
869 JOB CORP (2014) TRUCK REPAIR (OAOC)		12,395.74	0.00	12,395.74	0.00	0.00	12,395.74
880 ADULT EDUCATION		0.00	0.00	0.00	1,461.93	0.00	-1,461.93
892 NYS DOL PN GRANT		0.00	96,750.00	96,750.00	0.00	0.00	96,750.00
894 ADULT ED		293,676.52	0.00	293,676.52	42,891.96	178,337.14	72,447.40
895 LPN - OAOC PROGRAM		480,168.29	0.00	480,168.29	83,559.13	267,029.46	109,579.68
896 GRANT ADMINISTRATION		0.00	0.00	0.00	-74,361.66	-34,907.28	109,288.94
Total SPECIAL AID FUND		1,730,536.02	241,515.65	1,972,051.67	333,011.06	823,933.14	815,107.47

# Otsego-Northern Catskills BOCES

Revenue Status Report As Of: 10/31/2018

Fiscal Year: 2019

Fund: F SPECIAL AID FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
802 USDA-RUS GRANT			0.00	0.00	0.00	0.00	0.00	0.00
803 SCHOOL LIBRARY SYSTEM			203,866.35	0.00	203,866.35	203,866.35	0.00	0.00
807 SESIS GRANT			232,725.00	0.00	232,725.00	16,542.00	216,183.00	0.00
808 TRANSITION SPECIALIST			137,132.00	0.00	137,132.00	25,273.88	111,858.32	0.00
820 SUMMER PROGRAMS: HANDICAPPED			38,077.53	143,410.00	181,487.53	181,487.53	0.00	0.00
823 LOWES (16-17) DOORLOCKS-OAOC			0.00	0.00	0.00	0.00	0.00	0.00
824 STEWARTS (17-18) CHAR ED INCENTIVE-O			500.00	0.00	500.00	500.00	0.00	0.00
825 STEWARTS (16-17) CHAR ED INCENTIVE-O			500.00	0.00	500.00	500.00	0.00	0.00
826 CFES-College for Every Student			836.48	0.00	836.48	836.48	0.00	0.00
850 CREATING RURAL OPPORTUNITY PARTNERSH			202,921.24	1,355.65	204,276.89	204,276.89	0.00	0.00
861 PERKINS IV (17-18) MECHATRONICS-OAOC			0.00	0.00	0.00	0.00	0.00	0.00
862 SCRIVEN FOUN (13-14) ENGINEERING-OA			44,236.87	0.00	44,236.87	44,236.87	0.00	0.00
863 CORNING (17-18) MECHATRONICS OAOC			15,000.00	0.00	15,000.00	15,000.00	0.00	0.00
864 KEY BANK (17-18) MECHATRONICS-OAOC			5,000.00	0.00	5,000.00	5,000.00	0.00	0.00
865 STEWARTS (17-18) MECHATRONICS-OAOC			1,000.00	0.00	1,000.00	1,000.00	0.00	0.00
866 WORKFORCE DEV (17-18) MECHATRONICS-O			0.00	0.00	0.00	0.00	0.00	0.00
867 ARC (18-19) MECHATRONICS (OAOC)			75,000.00	0.00	75,000.00	0.00	75,000.00	0.00
888 CORNING (18-19) INFOTECH (OAOC)			7,500.00	0.00	7,500.00	7,500.00	0.00	0.00
889 JOB CORP (2014) TRUCK REPAIR (OAOC)			12,395.74	0.00	12,395.74	12,395.74	0.00	0.00
890 ADULT EDUCATION			0.00	0.00	0.00	10,954.83	0.00	10,954.83
892 NYS DOL PN GRANT			0.00	98,750.00	98,750.00	0.00	98,750.00	0.00
893 ROBINSON BROADHURST GRANT			0.00	0.00	0.00	0.00	0.00	0.00
894 ADULT ED			293,676.52	0.00	293,676.52	50,324.58	243,351.94	0.00
895 LPN - OAOC PROGRAM			460,168.29	0.00	460,168.29	220,014.84	242,214.00	2,060.55
896 GRANT ADMINISTRATION			0.00	0.00	0.00	0.00	0.00	0.00
Total SPECIAL AID FUND			1,730,536.02	241,515.65	1,972,051.67	999,709.79	985,357.26	13,015.38

## Selection Criteria

Criteria Name: Shared: BOE REPORT Modified  
As Of Date: 10/31/2018  
Print Summary Only  
Sort by: Fund/Cosar  
Printed by PATRICIA POWELL-WAGNER

\* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.  
These are estimates to balance the budget



**Otsego-Northern Catskills BOCES**  
CAPITAL FUND Trial Balance for Fiscal Year 2019  
Cycle 04  
Post Dates From 07/01/2018 To 10/31/2018

**Summary - All Services**

G/L Account	Description	Debits	Credits
<b>Assets</b>			
200-10	CASH-NBT	172,744.37	
201-00	Cash in Time Deposits	1,789,000.62	
391-00	Due from Other Funds	583,510.09	
<b>Budgetary and Expense Accounts</b>			
522-00	Expenditures	56,326.52	
<b>Liabilities and Reserves</b>			
915-00	Assigned Unapp. FB (Encumbranc		2,029,007.62
<b>Budgetary and Revenue Accounts</b>			
980-00	Revenues		572,575.98
<b>Grand Totals</b>		<b>2,601,583.60</b>	<b>2,601,583.60</b>

The latest accounting cycle closed in this fund is the period ending 10/31/2018.

# Otsego-Northern Catskills BOCES

Budget Status Report As Of: 10/31/2018

Fiscal Year: 2019

Fund: H CAPITAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
771.103 MECHATRONICS PROJECT		0.00	503,118.53	503,118.53	51,214.03	28,812.60	423,091.90
772.103 GENERATOR PROJECT-OAOC 016-018		0.00	577,047.94	577,047.94	5,114.49	321,994.32	249,939.13
<b>Total CAPITAL FUND</b>		<b>0.00</b>	<b>1,080,166.47</b>	<b>1,080,166.47</b>	<b>56,328.52</b>	<b>350,806.92</b>	<b>673,031.03</b>

# Otsego-Northern Catskills BOCES

Revenue Status Report As Of: 10/31/2018

Fiscal Year: 2019

Fund: H CAPITAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
769.211 Sila Work/Paving/Door - NCOC 016-			0.00	0.00	0.00	0.00	0.00	0.00
771.103 MECHATRONICS PROJECT			0.00	503,118.53	503,118.53	0.35	433,952.00	0.00
772.103 GENERATOR PROJECT-OAOC 016-016			0.00	577,047.94	577,047.94	572,575.63	0.00	11,335.63
Total CAPITAL FUND			0.00	1,080,166.47	1,080,166.47	572,575.98	433,952.00	11,335.63

## Selection Criteria

Criteria Name: Shared: BOE REPORT Modified  
As Of Date: 10/31/2018  
Print Summary Only  
Sort by: Fund/Service  
Printed by PATRICIA POWELL-WAGNER

\* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.  
These are estimates to balance the budget

**Otsego-Northern Catskills BOCES**  
OTHER FUND Trial Balance for Fiscal Year 2019  
Cycle 04  
Post Dates From 07/01/2018 To 10/31/2018

**Summary - All Services**

G/L Account	Description	Debits	Credits
<b>Assets</b>			
200-16	WC Savings/CHASE/M&T	1,000.00	
200-40	HEALTH CASH-CHASE	6,655,943.92	
200-60	WORKERS COMP CASH-CHASE	125,189.61	
200-80	DENTAL CASH-CHASE	156,278.61	
201-04	CASEBP Savings/CD NYLAF	24,712,821.04	
201-06	WC Savings/CD NYLAF	2,890,598.93	
201-08	DENTAL Savings/CD NYLAF	1,848,496.15	
204-00	CASEBP Savings/CD NBT	3,121.53	
206-00	WC Savings/CD NBT	361,265.72	
207-00	FLEX NBT	25,709.93	
380-02	VISION RECEIVABLES	951.29	
380-03	MEDIGAP RECEIVABLES	393,674.33	
380-04	HEALTH RECEIVABLES	2,972,077.00	
380-06	WORKERS COMP RECEIVABLES	213,253.00	
380-07	FLEX RECEIVABLES ONC	5,627.36	
380-08	DENTAL RECEIVABLES	123,872.00	
<b>Budgetary and Expense Accounts</b>			
085-05	HEALTH CLAIMS	7,830,975.82	
085-15	HEALTH SCRIPTS	2,392,616.76	
085-25	HEALTH STOP LOSS	202,619.94	
085-26	WC STOP LOSS	68,733.00	
085-43	MEDIGAP/BENISTAR EXPENSE	2,213,627.75	
085-48	BOARD FIDUCIARY LIAB-RMSCO	20,596.46	
085-56	WC ADMIN	10,006.32	
085-60	WC CLAIMS	215,272.79	
085-61	WC BOARD ASSESSMENTS	40,599.98	
085-62	VISION EXPENSE	1,704.39	
085-65	HEALTH SOFTWARE SUPPORT	311,469.68	
085-68	DENTAL SOFTWARE SUPPORT	9,893.41	
085-70	FLEX CLAIMS	23,984.89	
085-80	DENTAL CLAIMS	446,704.99	
<b>Liabilities and Reserves</b>			
085-27	FLEX PREM CARRYOVER		55,320.01
086-04	IBNR - HEALTH		1,805,186.00
086-06	IBNR - WORKERS COMP		3,073,867.00
086-08	IBNR - DENTAL		256,476.00
870-04	District Run Out Reserve		640,917.00
912-04	SELF INSURED HEALTH FUND		27,583,464.20
912-06	SELF INSURED WORKERS COMP FUND	393,785.24	
912-08	SELF INSURED DENTAL FUND		1,660,537.16
<b>Budgetary and Revenue Accounts</b>			
085-02	VISION PREMIUMS		2,552.79
085-03	MEDIGAP PREMIUMS		2,209,325.77
085-04	HEALTH PREMIUMS		14,865,372.00
085-06	WORKERS COMP PREMIUMS		1,253,273.00
085-08	DENTAL PREMIUMS		656,347.00
085-14	HEALTH INTEREST		106,007.88
085-16	WC INTEREST		12,664.59
085-18	DENTAL INTEREST		9,885.00

**Otsego-Northern Catskills BOCES**  
**OTHER FUND Trial Balance for Fiscal Year 2019**  
**Cycle 04**  
**Post Dates From 07/01/2018 To 10/31/2018**

**Summary - All Services**

<b>G/L Account</b>	<b>Description</b>	<b>Debits</b>	<b>Credits</b>
085-24	HEALTH-REVENUE, REFUNDS, REBA		499,394.29
085-37	FLEX INTEREST		2.17
<b>Grand Totals</b>		<b>54,690,471.84</b>	<b>54,690,471.84</b>

The latest accounting cycle closed in this fund is the period ending 10/31/2018.

**Otsego-Northern Catskills BOCES**  
**TRUST & AGENCY FUND Trial Balance for Fiscal Year 2019**  
**Cycle 04**  
**Post Dates From 07/01/2018 To 10/31/2018**

G/L Account	Description	Debits	Credits
<b>Assets</b>			
200-00	CASH	389,816.15	
200-02	CASH - EXTRACLASSROOM	59,860.43	
380-00	ACCOUNTS RECEIVABLE	22,896.41	
<b>Liabilities and Reserves</b>			
018-02	NYS EMPLOYEE RETIREMENT W/H	2.68	
038-01	STUDENT DEPOSITS-NCOC		2,160.05
038-02	STUDENT DEPOSITS-QAOC		1,340.00
085-00	Sales Tax - ONC		70.35
085-04	EXTRACLASSROOM		59,860.43
630-00	Due to Other Funds		408,154.84
<b>Grand Totals</b>		<b>472,575.67</b>	<b>472,575.87</b>

The latest accounting cycle closed in this fund is the period ending 10/31/2018.

**Otsego-Northern Catskills BOCES**  
PRIVATE PURPOSE TRUST FND Trial Balance for Fiscal Year 2019  
Cycle 04  
Post Dates From 07/01/2018 To 10/31/2018

G/L Account	Description	Debits	Credits
<b>Assets</b>			
200-01	Dean M. Graham Scholarship NBT	3,263.61	
200-02	Julie Bartlett Scholarship NBT	420.25	
200-04	R. Brainard Mem. Fund Cash-NBT	587.85	
200-07	Mitch Sprague Fund - NBT	18.18	
200-08	Michael Mayne Scholarship NBT	3,905.16	
200-09	Jennie Rielle Scholarship NBT	20.04	
200-10	Martin Lawrence Scholarship-NB	25.09	
<b>Liabilities and Reserves</b>			
092-01	Dean M. Graham Scholarship		3,263.38
092-02	Julie Bartlett Scholarship		420.23
092-04	R. Brainard Memorial Fund		587.82
092-07	Mitch Sprague Fund		18.18
092-08	Michael Mayne Scholarship		3,904.96
092-09	Jennie Rielle Scholarship		20.04
092-10	Martin Lawrence Scholarship		25.09
<b>Budgetary and Revenue Accounts</b>			
980-00	Revenues		0.48
<b>Grand Totals</b>		<b>8,220.18</b>	<b>8,220.18</b>

The latest accounting cycle closed in this fund is the period ending 10/31/2018.

# Receipts and Disbursements Report - Exc. Encumb.

## Otsego Area Occ Center

### Ending Date : 10/31/2018

Account	Month To Date				Year To Date			
	Reg. Mth. Bal	Receipts	Disbursements	Transfers	Ending Bal	Receipts	Disbursements	Transfers
101.00 BAP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
102.00 Bldg Trades AM	\$1,539.47	\$0.00	\$0.00	\$0.00	\$1,539.47	\$0.00	\$0.00	\$1,025.99
103.00 Bldg Trades PM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,025.99)
104.00 Comp104/Info Tech AM	\$813.50	\$1,170.25	\$732.00	\$0.00	\$1,251.75	\$1,338.25	\$732.00	(\$200.00)
105.00 Comp104/Info Tech PM	\$200.00	\$0.00	\$67.77	\$0.00	\$132.23	\$0.00	\$67.77	\$200.00
106.00 Cos AM	\$2,560.76	\$354.17	\$175.87	\$0.00	\$2,739.06	\$442.17	\$175.87	\$2,066.62
107.00 Cos PM	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	\$125.00	\$0.00	(\$2,066.62)
108.00 Career Pathways II (CP 3/4)	\$2,358.90	\$18.00	\$0.00	\$0.00	\$2,376.90	\$18.00	\$0.00	\$0.00
111.00 FFA/NRO	\$4,803.73	\$1,397.00	\$1,667.01	\$0.00	\$4,533.72	\$1,973.00	\$1,714.51	\$0.00
113.00 FAST/Auto	\$1,505.26	\$0.00	\$0.00	\$0.00	\$1,505.26	\$40.00	\$0.00	\$0.00
115.00 Foods II/Culinary Arts	\$5,167.11	\$0.00	\$0.00	\$0.00	\$5,167.11	\$81.00	\$0.00	\$0.00
116.00 HOSA AM	\$2,033.08	\$2,377.76	\$2,701.05	(\$847.90)	\$961.89	\$2,377.76	\$2,701.05	\$16.75
117.00 HOSA PM	\$707.36	(\$323.05)	\$1,135.80	\$947.90	\$96.41	\$1,386.86	\$1,135.80	(\$16.75)
119.00 Career Pathways I (CP 1/2)	\$2,723.84	\$1,686.29	\$1,283.88	\$0.00	\$3,126.25	\$2,645.79	\$1,859.88	\$0.00
121.00 SkillsUSA	\$1,937.83	\$0.00	\$0.00	\$0.00	\$1,937.83	\$397.73	\$1,110.71	\$0.00
124.00 Leadership	\$103.47	\$0.00	\$0.00	\$0.00	\$103.47	\$0.00	\$0.00	\$0.00
125.00 CTEs	\$123.66	\$0.00	\$0.00	\$0.00	\$123.66	\$0.00	\$0.00	\$0.00
128.00 Visual Arts Media (VAM)	\$277.68	\$0.00	\$0.00	\$0.00	\$277.68	\$0.00	\$0.00	\$0.00
132.00 Welding	\$6,520.42	\$0.00	\$0.00	\$0.00	\$6,520.42	\$189.00	\$24.50	\$0.00

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Otsego Area Occ Center



# Month To Date

# Year To Date

Account	Reg. Mth. Bal	Receipts	Disbursements	Transfers	Ending Bal.	Receipts	Disbursements	Transfers
133.00 Yes Program-QAOC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
137.00 NV Engineering - QAOC	\$92.52	\$0.00	\$0.00	\$0.00	\$92.52	\$0.00	\$0.00	\$0.00
<b>Series: 1 Totals</b>	<b>\$33,568.59</b>	<b>\$6,680.42</b>	<b>\$7,763.38</b>	<b>\$0.00</b>	<b>\$32,485.63</b>	<b>\$11,014.56</b>	<b>\$9,522.09</b>	<b>\$0.00</b>
501.00 Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Regular Accounts</b>	<b>\$33,568.59</b>	<b>\$6,680.42</b>	<b>\$7,763.38</b>	<b>\$0.00</b>	<b>\$32,485.63</b>	<b>\$11,014.56</b>	<b>\$9,522.09</b>	<b>\$0.00</b>
<b>End of Regular Accounts</b>								
999.00 Cash Account	\$33,568.59	\$6,680.42	\$7,763.38	\$0.00	\$32,485.63	\$11,014.56	\$9,522.09	\$0.00
<b>Total Asset Accounts</b>	<b>\$33,568.59</b>	<b>\$6,680.42</b>	<b>\$7,763.38</b>	<b>\$0.00</b>	<b>\$32,485.63</b>	<b>\$11,014.56</b>	<b>\$9,522.09</b>	<b>\$0.00</b>
<b>End of Asset Accounts</b>								

I certify that the above information is correct

Auditor's Signature

Preparer's Signature

Date 11/19/18

Date 11/19/18

# Receipts and Disbursements Report - Exc. Encumb.

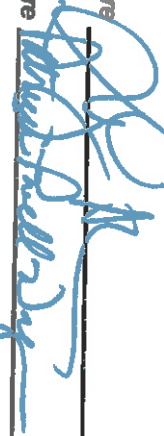
## Northern Catskills Occ Center

### Ending Date : 10/31/2018

Account	Month To Date				Year To Date			
	Beg. Mth. Bal	Receipts	Disbursements	Transfers	Ending Bal.	Receipts	Disbursements	Transfers
206.00 Cos	\$2,622.44	\$1,133.00	\$2,719.45	\$0.00	\$1,035.99	\$3,583.00	\$2,719.45	(\$211.50)
208.00 Career Pathways	\$1,372.26	\$715.59	\$433.04	(\$56.98)	\$1,597.83	\$971.99	\$1,187.37	(\$77.06)
211.00 Equipment Operation and Repair	\$8,235.72	\$835.00	\$145.35	\$0.00	\$8,925.37	\$1,081.00	\$145.35	\$0.00
213.00 Auto	\$4,219.80	\$84.00	\$0.00	\$0.00	\$4,303.80	\$365.96	\$0.00	\$0.00
215.00 Culinary Arts	\$1,176.77	\$360.00	\$0.00	\$0.00	\$1,536.77	\$559.00	\$0.00	\$0.00
221.00 SkillsUSA	\$36.66	\$2,880.10	\$1,993.48	\$0.00	\$923.28	\$2,880.10	\$1,993.48	\$0.00
224.00 Leadership	\$2,146.86	\$0.00	\$0.00	\$0.00	\$2,146.86	\$27.44	\$100.00	\$1,410.38
228.00 Visual Comm	\$3,824.06	\$30.00	\$124.00	\$0.00	\$3,730.06	\$30.00	\$124.00	\$0.00
232.00 Welding	\$2,765.90	\$0.00	\$0.00	\$0.00	\$2,765.90	\$0.00	\$0.00	\$0.00
237.00 Engineering-NCOC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,198.88)
Series 2 Totals	\$26,400.47	\$6,037.69	\$5,415.32	(\$56.98)	\$26,965.86	\$9,498.49	\$6,269.65	(\$77.06)
501.00 Sales Tax	\$351.96	\$0.00	\$0.00	\$56.98	\$408.94	\$0.00	\$0.00	\$77.06
Total Regular Accounts	\$26,752.43	\$6,037.69	\$5,415.32	\$0.00	\$27,374.80	\$9,498.49	\$6,269.65	\$0.00
End of Regular Accounts								
999.00 Cash Account	\$26,752.43	\$6,037.69	\$5,415.32	\$0.00	\$27,374.80	\$9,498.49	\$6,269.65	\$0.00
Total Asset Accounts	\$26,752.43	\$6,037.69	\$5,415.32	\$0.00	\$27,374.80	\$9,498.49	\$6,269.65	\$0.00
End of Asset Accounts								

I certify that the above information is correct

Auditor's Signature



Preparer's Signature



Date

11/19/18

Date

11/19/18



## BUDGET CODE KEY

Coser	Coser Description	Coser	Coser Description
001	Administration	535	Grant writing
002	Capital Expenditures	552	Assistive Technology
101	Career & Technical Education (NCOC)	604	School Bus Driver Training - Staff Development
103	Career & Technical Education (OAO)	605	Employee Safety/Risk Management Coordination
104	Consultant Teacher	610	Self-Funded, Self-Admin, Healthcare/Dental Benefit Coord
201	Special Class Placement 15:1:1(BAP/CP)	616	Self-Funded, Self-Admin, Worker's Compensation Prog Coord
202	Therapeutic Learning Center	621	Admin Staff Training
204	Special Class Placement 12:1:1+3(Basic Life Skills)	622	School Board Institute
210	Special Class Placement 8:1:1 (TRUST)	631	Employee Relations
212	Special Class Placement 8:1:1 (Behavioral Adjustment)	635	Shared Business Office Support
301	Physical Education	637	Telephone Interconnect
302	Adaptive Physical Education	640	Cooperative Personnel Recruitment
304	Foreign language	650	Subfinder Service
305	Speech Improvement	660	Employee Assistance Program (EAP)
306	Art	670	Records Management
308	Elementary & Secondary Guidance/Handicapped Counseling	680	Fingerprinting Service
309	Health Education	701	Operations & Maintenance
310	School Psychologists	704	Vocational Assessment Administration
311	Dental Hygienist	705	Learning Centers Administration
312	Student Assistance Program	706	1:1 Aides - Handicapped Services
314	School Library Media Specialist	707	Internal Technology Administration
315	Speech/Language, Severe	708	Instructional Support Services Administration
318	English as a Second Language (ESL)	711	Innovative Programs/itinerant Services Administration
320	Service for the Visually Impaired	800	Grant Benefits
321	Service for the Hearing Impaired/Deaf	802	USDA-RUS Grant
323	Business Teacher	803	School Library System
328	Physical Therapy	806	Library Services/Technology Act
329	Occupational Therapy	807	SEIS Grant
406	Alternative School Program	820	Summer Programs: Handicapped
411	Distance Learning	831	O'Connor Matching Fund Grant
421	Student Leadership Training Workshops (CASSC)	837	New Visions
430	Summer Driver Education	841	PBIS Program
503	Educational Media Services	854	CROP IV
504	Elementary Science Program	861	VATEA - Secondary
505	Library Instructional Resources	862	Scriven Foundation Stem Program
514	In-Service Coordination - Staff Development	890	Adult Education
521	Library Automation	892	CDA-Child Dev
523	Instructional Technology	893	Robinson Broadhurst Grant - LPN
524	Model Schools	894	C N A Home Health Aide
527	School Improvement	895	LPN - OAO Program
532	Coordination (CASSC)	896	Grant Administration

# Otsego-Northern Catskills BOCES

## Budgetary Transfer Report

Fiscal Year: 2019

Current Appropriation - Effective From: 10/01/2018 To: 10/31/2018

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To	Approval Level
Fund: A - GENERAL FUND							
10/16/2018	006032	TO PROPERLY ALLOCATE FUNDS TO COVER THE COST OF TURNITIN DATABASE					Posted
			A505-6316-303-133 R	MAGAZINES/TEXTBOOKS	-9.00		
			A505-6316-302-133 R	DATABASES		9.00	
10/16/2018	006100	TO PROPERLY ALLOCATE FUNDS TO COVER THE COST OF MAGAZINE SUBSCRIPTION					Posted
			A505-6316-302-143 R	DATABASES	-21.35		
			A505-6316-303-143 R	MAGAZINES/TEXTBOOKS		21.35	
10/16/2018	006787	TO PROPERLY ALLOCATE FUNDS TO COVER THE COST OF ONEONTA SCHOOL DISTRICT PURCHASES OF AMERICAN GIRL MAGAZINE SUBSCRIPTIONS					Posted
			A505-6316-304-142 R	BOOKS	-28.90		
			A505-6316-303-142 R	MAGAZINES/TEXTBOOKS		28.90	
10/02/2018	007073	to cover VOIP phone services					Posted
			A707-9500-980-711 R	TRANSFER COST	-767.95		
			A711-8010-299-000 R	TECHNOLOGY EQUIPMENT	-767.95		
			A707-8011-399-000 R	TECHNOLOGY SUPPLIES		767.95	
			A711-9500-970-707 R	TRANSFER CREDIT		767.95	
10/02/2018	007074	to cover purchase of Rapid Responder at each center					Posted
			A605-9501-970-701 R	TRANSFER	-1,188.00		
			A605-9503-970-701 R	TRANS CRED FROM OTH PROG	-1,188.00		
			A701-8010-419-101 R	CONTRACTUAL SERVICES	-1,188.00		
			A701-8010-419-103 R	CONTRACTUAL SERVICES	-1,188.00		
			A605-7470-419-000 R	CONTRACTUAL SERVICES		1,188.00	
			A605-7470-419-000 R	CONTRACTUAL SERVICES		1,188.00	
			A701-9501-980-605 R	TRANSFER		1,188.00	
			A701-9503-980-605 R	TRANSFER		1,188.00	
10/02/2018	007077	to adjust recruitment billing and expenses to actual					Posted
			A640-7112-380-000 R	REIMBURSABLES	-10,314.76		
			A640-7112-301-000 R	GENERAL SUPPLIES		10,314.76	
10/02/2018	007078	to cover increased PE services					Posted
			A210-4230-159-000 R	LTA Salaries	-46,053.00		
			A301-9500-970-210 R	TRANS CRED FROM OTH PROG	-46,053.00		
			A210-9500-980-301 R	TRANSFER FROM OTH SERVICE		46,053.00	
			A301-5420-522-000 R	HOLDING ACCOUNT		46,053.00	
10/15/2018	007765	.2 media specialist for IP					Posted
			A210-4230-522-000 R	HOLDING ACCOUNT	-19,500.00		
			A314-9500-970-210 R	TRANSFER CREDIT	-19,500.00		
			A210-9500-980-314 R	TRANSFER FROM OTH SERVICE		19,500.00	
			A314-5830-522-000 R	HOLDING ACCT/Surplus or D		19,500.00	
10/15/2018	007769	.2 science enrichment for IP					Posted
			A210-4230-522-000 R	HOLDING ACCOUNT	-25,272.00		
			A504-9500-970-210 R	TRANSFER CREDIT	-25,272.00		
			A210-9500-980-504 R	TRANSFER FROM OTH SERVICE		25,272.00	
			A504-6316-522-000 R	HOLDING ACCT/Surplus or D		25,272.00	
10/15/2018	007771	salary and benefits for Internal PR					Posted
			A001-1010-490-000 R	PAYMENTS TO BOCES & DISTR	-14,730.00		
			A001-1250-160-000 R	NON-CERTIFIED SALARIES		7,444.00	
			A001-1250-812-000 R	WORKMENS COMP		80.00	
			A001-1250-813-000 R	EMPLOYEES RETIREMENT		1,169.00	
			A001-1250-814-000 R	MEDICARE TAX		108.00	
			A001-1250-815-000 R	SOCIAL SECURITY		482.00	
			A001-1250-816-000 R	HEALTH INS		4,634.00	
			A001-1250-817-000 R	DENTAL INS		275.00	
			A001-1250-820-000 R	UNEMPLOYMENT INS		37.00	
			A001-1250-821-000 R	EDUC IMPROVEMENT		15.00	
			A001-1250-822-000 R	Post Emp. Retirement Benef		521.00	
			A001-1250-825-000 R	EMPLOYEE ASSISTANCE PROG		5.00	

# Otsego-Northern Catskills BOCES

## Budgetary Transfer Report

Fiscal Year: 2019

Current Appropriation - Effective From: 10/01/2018 To: 10/31/2018

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To	Approval Level
10/26/2018	007942	Reallocate funds to cover reallocation of FTE.					Posted
			A301-5420-522-000 R	HOLDING ACCOUNT	-46,005.29		
			A301-5420-150-000 R	CERTIFIED SALARIES		26,496.40	
			A301-5420-811-000 R	TEACHERS RETIREMENT		2,554.61	
			A301-5420-812-000 R	WORKMENS COMP		190.00	
			A301-5420-814-000 R	MEDICARE		326.37	
			A301-5420-815-000 R	SOCIAL SECURITY		1,396.59	
			A301-5420-816-000 R	HEALTH INSURANCE		12,322.32	
			A301-5420-817-000 R	DENTAL INSURANCE		881.10	
			A301-5420-820-000 R	UNEMPLOYMENT INS.		125.00	
			A301-5420-821-000 R	EDUCATIONAL IMPROVEMENT		48.00	
			A301-5420-822-000 R	Post Emp. Retirement Benef		1,644.21	
			A301-5420-825-000 R	EMPLOYEE ASSISTANCE PRGR		20.69	
10/25/2018	007943	Reallocate funds to cover increase in travel and general services costs.					Posted
			A305-5130-522-000 R	HOLDING ACCT/Surplus or D	-466.99		
			A305-5130-400-000 R	GENERAL SERVICES		266.99	
			A305-5130-454-000 R	TRAVEL		200.00	
10/25/2018	007960	Reallocate funds to cover costs in general services					Posted
			A306-5320-200-000 R	EQUIPMENT	-200.00		
			A306-5320-400-000 R	GENERAL SERVICES		200.00	
10/25/2018	007989	Reallocate funds to cover increased benefits costs					Posted
			A314-5830-522-000 R	HOLDING ACCT/Surplus or D	-10,031.05		
			A314-5830-816-000 R	HEALTH INSURANCE		7,280.74	
			A314-5830-817-000 R	DENTAL INSURANCE		583.24	
			A314-5830-821-000 R	EDUCATIONAL IMPROVEMENT		60.05	
			A314-5830-822-000 R	Post Retirement Benefit		2,080.61	
			A314-5830-825-000 R	EMPLOYEE ASSISTANCE PROGR		16.41	
10/25/2018	007997	Reallocate funds to cover increase in salaries and benefits and increase allocation to supply lines for upcoming purchases.					Posted
			A315-4810-522-000 R	HOLDING ACCOUNT	-75,354.39		
			A315-4810-150-000 R	CERTIFIED SALARIES		49,485.24	
			A315-4810-299-000 R	TECHNOLOGY EQUIPMENT		3,000.00	
			A315-4810-301-000 R	GENERAL SUPPLIES		3,000.00	
			A315-4810-811-000 R	TEACHERS RETIREMENT		5,218.95	
			A315-4810-812-000 R	WORKMENS COMP		381.18	
			A315-4810-814-000 R	MEDICARE TAX		661.76	
			A315-4810-815-000 R	SOCIAL SECURITY		2,831.01	
			A315-4810-816-000 R	HEALTH INSURANCE		8,644.43	
			A315-4810-817-000 R	DENTAL INSURANCE		447.84	
			A315-4810-820-000 R	UNEMPLOYMENT INS		238.76	
			A315-4810-821-000 R	EDUCATIONAL IMPROVEMENT		95.32	
			A315-4810-822-000 R	Post Emp. Retirement Benef		3,339.32	
			A315-4810-825-000 R	EMPLOYEE ASSISTANCE PRG		10.60	
10/25/2018	008000	Reallocate funds to cover increased cost in salaries and benefits.					Posted
			A320-4620-522-000 R	HOLDING ACCOUNT	-20,381.75		
			A320-4620-150-000 R	CERTIFIED SALARIES		16,227.20	
			A320-4620-811-000 R	TEACHERS RETIREMENT		1,682.95	
			A320-4620-812-000 R	WORKMENS COMP		122.51	
			A320-4620-814-000 R	MEDI TAX		220.25	
			A320-4620-815-000 R	SOCIAL SECURITY		941.73	
			A320-4620-820-000 R	UNEMPLOYMENT INS.		76.32	
			A320-4620-821-000 R	EDUCATIONAL IMPROVEMENT		31.13	
			A320-4620-822-000 R	Post Emp. Retirement Benef		1,072.42	
			A320-4620-825-000 R	EMPLOYEE ASSISTANCE PRGR		7.24	
10/25/2018	008313	Reappropriate funds for travel expenses					Posted
			A411-5877-418-021 R	CONTRACTUAL SERVICES	-3,000.00		

# Otsego-Northern Catskills BOCES

## Budgetary Transfer Report Fiscal Year: 2019.

Current Appropriation - Effective From: 10/01/2018 To: 10/31/2018

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To	Approval Level
			A411-5877-454-021 R	TRAVEL		3,000.00	
10/25/2018	008315	TO PROPERLY ALLOCATE FUNDS TO COVER THE COST OF THE SURVEY MONKEY DATABASE	A505-6316-303-133 R	MAGAZINES/TEXTBOOKS	-250.00		Posted
			A505-6316-302-133 R	DATABASES		250.00	
10/25/2018	008352	TO PROPERLY ALLOCATE FUNDS TO COVER THE COST OF DATABASES AND MAGAZINES FOR JEFFERSON CSD	A505-6316-301-000 R	GENERAL SUPPLIES	-0.15		Posted
			A505-6316-304-137 R	BOOKS	-116.27		
			A505-6316-302-137 R	DATABASES		4.63	
			A505-6316-303-137 R	MAGAZINES/TEXTBOOKS		111.89	
10/25/2018	008353	Reallocate funds to cover increased charges in contractual services, and uncertified salary and benefit lines due to reallocation of salary.	A527-8211-150-012 R	CERTIFIED SALARIES	-16,626.56		Posted
			A527-8211-150-200 R	CERTIFIED SALARIES		2,300.00	
			A527-8211-160-000 R	NON-CERTIFIED SALARIES		6,000.00	
			A527-8211-401-000 R	TELEPHONE		1,100.00	
			A527-8211-422-000 R	INSURANCE		400.00	
			A527-8211-454-006 R	TRAVEL - BURNSWORTH		1,641.56	
			A527-8211-811-200 R	TEACHER RETIREMENT		260.00	
			A527-8211-812-200 R	WORKER'S COMPENSATION		20.00	
			A527-8211-813-000 R	EMPLOYEE RETIREMENT		920.00	
			A527-8211-814-200 R	MEDICARE TAX		35.00	
			A527-8211-815-200 R	SOCIAL SECURITY		150.00	
			A527-8211-817-000 R	DENTAL INSURANCE		3,800.00	
			A527-8211-820-200 R	UNEMPLOYMENT INSURANCE		15.00	
			A527-8211-821-200 R	EDUCATIONAL IMPROVEMENT		10.00	
			A527-8211-822-200 R	Post Retirement Benefit		170.00	
			A527-8211-825-200 R	EMPLOYEE ASSISTANCE PROGR		5.00	
10/25/2018	008354	Reallocate funds to cover cost of telephone and technology charges	A708-8015-150-000 R	CERTIFIED SALARIES	-4,500.00		Posted
			A708-8015-299-000 R	TECHNOLOGY EQUIPMENT		4,100.00	
			A708-8015-401-000 R	TELEPHONE		400.00	
10/25/2018	008355	Reallocate funds to cover contractual costs	A524-6360-301-000 R	GENERAL SUPPLIES	-6,500.00		Posted
			A524-6360-400-000 R	GENERAL SERVICES		2,200.00	
			A524-6360-401-000 R	TELEPHONE		700.00	
			A524-6360-419-000 R	CONTRACTUAL SERVICES		3,600.00	
10/25/2018	008412	TO PROPERLY ALLOCATE FUNDS TO COVER THE COST OF SHELIVING	A503-6310-490-000 R	PAYMENTS TO BOCES & DISTR	-1,608.23		Posted
			A503-6310-200-000 R	EQUIPMENT		1,608.23	
			Total for Fund A - GENERAL FUND		-398,082.59	398,082.59	

# Otsego Northern Catskills BOCES

## CLAIMS AUDITOR REPORT Gail Miner

Audit Log: November 1-30, 2018

MS-Management Services  
SP-Student Programs  
SEIS-SEIS  
SBO-Shared Business Office  
SLS-School Library System  
SR-Safety Risk Management  
TS-Technology Services

AE-Adult Education  
CASEBP - Catskill Area Schools Employee Benefit Plan  
CASC-Catskill Area Schools Study Council  
DS-District Superintendent  
HR-Human Resources  
IS-Itinerant Services  
ISS-Instructional Support Services  
LR-Labor Relations

Claims Auditor \_\_\_\_\_ Date \_\_\_\_\_

Warrant #	Warrant Date	Check # & ACH Sequence	Fund	Audit Date	Transaction Number	CA Findings
0059	11/06/18	98422-98449	A	11/05/18	<p><b>3 Claims Returned</b></p> <p>002028 TS-Service prior to PO</p> <p>002221 SP-Service prior to PO</p> <p>002222 SP-Service prior to PO</p>	
0063	11/13/18	98450-98470	A	11/12/18	<p><b>13 Claims Returned</b></p> <p>002774 ISS-Service prior to PO</p> <p>002775 ISS-Order prior to PO</p> <p>002787 SBO-Service prior to PO</p> <p>002783 SBO-Reservation prior to PO</p> <p>002785,2786 ISS-Service prior to PO</p> <p>001380 SBO-Order prior to PO</p> <p>001422 HR-Order prior to PO</p> <p>002061 DL-Order prior to PO</p> <p>002152 IT-Order prior to PO</p> <p>002154 IT-Order prior to PO</p> <p>002448 SP-Service prior to PO</p> <p>002664 IT-Order prior to PO</p>	
0066	11/20/18	98471-98501	A	11/19/18	<p><b>12 Claims Returned</b></p> <p>002970 MS-Incorrect amount entered</p> <p>002839 DL-Service prior to PO</p> <p>002827-2836 TS-Order prior to PO</p>	
0069	11/27/18	98502-98514	A	11/26/18	<p><b>2 Claims Returned</b></p> <p>003021 SP-Service prior to PO</p> <p>003014 DL-Service prior to PO</p>	

ATTACHMENT# 4



# HUMAN RESOURCES ATTACHMENT

## BOCES BOARD AGENDA

### DECEMBER 12, 2018

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RESOLVED, that the Board of Cooperative Education, upon the recommendation of the District Superintendent does hereby approve the following:

MISCELLANEOUS APPOINTMENTS				
Name	Appointment	Position	Effective	Compensation
Sharon Koerner	Casual Employee	Teacher of the Visually Impaired	11/20/2018 - 6/30/2019	\$65.00/hour plus mileage
Cheryl Butler	Casual Employee	Coaching Course Instructor	1/1/2019 - 6/30/2019	\$26.00 Max. of \$2,000.00
James Dallara	Casual Employee	CASSC Instructor, Enrichment Seminar Program - SAT PREP	1/19/2019 - 3/2/2019	\$100/Saturday Max. of \$600.00
Linda Dallara	Casual Employee	CASSC Instructor, Enrichment Seminar Program - SAT PREP	1/19/2019 - 3/2/2019	\$100/Saturday Max. of \$600.00
Brian Trask	Casual Employee	CASSC Presenter - School Bus Driver Safety Refresher	1/7/2019 - 1/14/2019	\$150.00 per session Max. of \$300.00
Dawn Hamlin	Casual Employee	CASSC Presenter - School Bus Driver Safety Refresher	1/7/2019 - 1/14/2019	\$150.00 per session Max. of \$300.00
Gina Pasa	Hourly	Nursing Services for Center School IP Classrooms	2018 - 2019 School Year	\$3,285.60/year (Hourly rate based 1.87 hours per week)
Liecha Wilson-Collins	Hourly	Nursing Services for Center School IP Classrooms	2018 - 2019 School Year	\$759.60/year (Hourly rate based .625 hours per week)

*Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.*

CHANGE IN CIVIL SERVICE STATUS				
Name	Dept.	Position	Appointment	Effective
Erika Molnar	ISS	Keyboard Specialist	Probationary	12/13/2018 - 9/12/2019
Carrie Conklin	Safety Risk Management	Keyboard Specialist	Probationary	12/13/2018 - 9/12/2019
Steven Futterman	Technology Services	Microcomputer Specialist	Probationary	12/13/2018 - 9/12/2019

LEAVE OF ABSENCES			
Name	Position	Reason	Effective
Joan Kinch	Keyboard Specialist	Medical	11/20/2018 - 11/30/2018
Kathleen Cannon	SEIS (Special Education School Improvement Specialist)	Medical	11/26/2018 - 11/30/2018
Kegan Althiser	Cleaner	Medical	11/8/2018 - 2/21/2019

*Determination and approval pending for the following: (1) paid or unpaid leave (2) FMLA (3) health insurance premium repayment as per ESPA Contract.*

## STAMFORD C&amp;D Equipment Surplus for BOE Approval 12/12/18

Asset Number	Description	Acquisition Date
007996	SMART TABLE INTERACTIVE LEARNING CENTER	08/31/2011
007997	SMART TABLE INTERACTIVE LEARNING CENTER	08/31/2011
010110	COMPUTER LAPTOP	01/01/2008
010111	COMPUTER	01/01/2008
010112	COMPUTER	01/01/2008
010113	COMPUTER	01/01/2008
010114	COMPUTER	01/01/2008
010115	COMPUTER	01/01/2008
010116	COMPUTER	01/01/2008
010117	COMPUTER	01/01/2008
010118	COMPUTER	01/01/2008
010119	COMPUTER	01/01/2008
010120	COMPUTER	01/01/2008
010121	COMPUTER	01/01/2008
010122	COMPUTER	01/01/2008
010123	COMPUTER	01/01/2008
010124	COMPUTER	01/01/2008
010125	COMPUTER	01/01/2008
010126	COMPUTER	01/01/2008
010127	COMPUTER	01/01/2008
010128	COMPUTER	01/01/2008
010129	COMPUTER	01/01/2008
010130	COMPUTER	01/01/2008
010183	COMBO DECK SRM 140E0728	01/01/2008
010184	RECORDER	01/01/2008
010186	SWITCH ETHERNET	01/01/2008
010186	LICENSE MACROMEDIA SOFTWARE	01/01/2008
011920	PORTABLE SYSTEM POLYCOM	01/01/2008
012188	SWITCH	01/01/2007
012189	SMART-UPS APC	01/01/2007
012200	SMART-UPS XL APC	01/01/2007
012201	BATTERY PACK SMART-UPS	01/01/2007
012202	KVM DIGITAL MULTIPLATFORM STARTECH P 8V84	01/01/2007
012203	NETGEAR PROSAFE	01/01/2007
012204	NETGEAR PROSAFE	01/01/2007
012205	NETGEAR PROSAFE	01/01/2007
012206	NETGEAR PROSAFE	01/01/2007
012207	NETGEAR PROSAFE	01/01/2007
012208	NETGEAR PROSAFE	01/01/2007
013244	PRINTER LAS CLR	01/01/2009
013245	COMPUTER	01/01/2009
013246	COMPUTER	01/01/2009
013247	COMPUTER	01/01/2009
013248	COMPUTER	01/01/2009
013249	COMPUTER	01/01/2009
013250	COMPUTER	01/01/2009
013251	COMPUTER	01/01/2009
013252	COMPUTER	01/01/2009
013253	COMPUTER	01/01/2009
013254	COMPUTER	01/01/2009
013255	COMPUTER	01/01/2009
013256	COMPUTER	01/01/2009
013257	COMPUTER	01/01/2009
013258	COMPUTER	01/01/2009
013259	COMPUTER	01/01/2009
013260	COMPUTER	01/01/2009
013261	COMPUTER	01/01/2009
013262	COMPUTER	01/01/2009
013263	COMPUTER	01/01/2009
013264	COMPUTER	01/01/2009
013265	COMPUTER	01/01/2009
013266	COMPUTER	01/01/2009
013267	COMPUTER	01/01/2009
013268	COMPUTER	01/01/2009
013269	COMPUTER	01/01/2009
013270	COMPUTER	01/01/2009
013271	COMPUTER	01/01/2009
013272	COMPUTER	01/01/2009
013273	COMPUTER	01/01/2009
013274	COMPUTER	01/01/2009
013275	COMPUTER	01/01/2009
013276	COMPUTER	01/01/2009
013277	COMPUTER	01/01/2009
013278	COMPUTER	01/01/2009
013279	COMPUTER	01/01/2009
013291	AB/G ACCESS POINT W/DUAL RADIOS SMA FEM/	01/01/2009

013297	DOCUMENT CAMERA	01/01/2009
013298	SENTEO SYSTEM W/RECEIVER 24 REMOTES & SC	01/01/2009
013299	MINITWR E-QUOTE1008958215837-NYS OGS CON	01/01/2009
013301	PROJ IN3106 MMPROJ DLP 3000 LM	01/01/2009
013302A	COMPUTER	01/01/2009
013306	LAPTOP	01/01/2009
013307	LAPTOP	01/01/2009
013308	LAPTOP	01/01/2009
013309	LAPTOP	01/01/2009
013310	LAPTOP	01/01/2009
013311	LAPTOP	01/01/2009
013312	LAPTOP	01/01/2009
013313	LAPTOP	01/01/2009
013314	LAPTOP	01/01/2009
013315	COMPUTER	01/01/2009
013319	ENERGY SMART MINITWR	01/01/2009
013320	PC DESKTOP	01/01/2009
013883	DELL MOBILE PRECISION M8700	07/31/2013
016036	COMPUTER	07/01/2009
016114	LASER PRINTER	10/01/2008
016115	COMPUTER	10/01/2008
016118	COMPUTER	10/01/2008
016117	COMPUTER	10/01/2008
016118	COMPUTER	10/01/2008
016119	COMPUTER	10/01/2008
016120	COMPUTER	10/01/2008
016121	COMPUTER	10/01/2008
016122	COMPUTER	10/01/2008
016123	COMPUTER	10/01/2008
016124	COMPUTER	10/01/2008
016125	COMPUTER	10/01/2008
016126	COMPUTER	10/01/2008
016127	COMPUTER	10/01/2008
016128	COMPUTER	10/01/2008
016129	COMPUTER	10/01/2008
016130	COMPUTER	10/01/2008
016131	COMPUTER	10/01/2008
016132	COMPUTER	10/01/2008
016133	COMPUTER	10/01/2008
016134	COMPUTER	10/01/2008
016135	COMPUTER	10/01/2008
016136	COMPUTER	10/01/2008
016137	COMPUTER	10/01/2008
016138	COMPUTER	10/01/2008
016139	COMPUTER	10/01/2008
016140	COMPUTER	10/01/2008
016141	COMPUTER	10/01/2008
016142	COMPUTER	10/01/2008
016143	COMPUTER	10/01/2008
016144	COMPUTER	10/01/2008
016145	COMPUTER	10/01/2008
016146	COMPUTER	10/01/2008
016147	COMPUTER	10/01/2008
016148	COMPUTER	10/01/2008
016149	COMPUTER	10/01/2008
016150	2200L INTELLITOUCH	12/01/2008
016372	UNITRENDS RECOVERY 710 UNIT WITH DOCKING	05/01/2010
901414	ITEM A17486389 IN3106 MMPROJ DLP 3000 LUMEN	01/01/2009
901416	POLYCOM PORTABLE SYSTEM	01/01/2008

NCOC/OAOC Equipment Surplus for BOE Approval 12/12/18

Asset Number	Description	Acquisition Date
013889	USI LAMINATOR	07/01/2009
013950	CISCO SG600X 24 PORT POE WI 4 PORT	07/31/2013
098470081	GROUP OF MINOR OFFICE EQUIPMENT	07/01/2005
098470084	GROUP OF MINOR OFFICE EQUIPMENT	07/01/2005
098470085	GROUP OF SHELIVING	07/01/2005
900033	GROUP OF 1X7 METAL SHELIVING	01/01/1998
900172	ITEM 1X4 WD LIBRARY SHELIVING 54 LIN FT	01/01/2002
900173	GROUP OF 1X7 WOOD LIBRARY SHELIVING	01/01/2002
900174	GROUP OF MISC LIBRARY FURNITURE EQUIPME	01/01/2002